# U Union County College REQUEST FOR MATRICULATION AND/OR TRANSFER CREDIT

*TO BE COMPLETED BY STUDENTS REQUESTING OFFICIAL TRANSFER EVALUATION TO BE DONE ONCE OFFICIAL TRANSCRIPT IS RECEIVED OR THOSE REQUESTING TO DECLARE A MAJOR.*

**Please fax form to (908) 709-7125 or mail to UCC, 1033 Springfield Avenue, Cranford, NJ 07016
or drop off at the Cranford Admissions Office, Phone: (908) 709-7596**

*STUDENT SS#/CWID NUMBER*     *LAST NAME*     *FIRST NAME*

*NUMBER AND STREET OF MAILING ADDRESS*    *APT. #*    *CITY OR TOWN*    *STATE*    *ZIP CODE*

FORMER NAME _____

[ ] **PERMISSION TO MATRICULATE**
*(SEE REVERSE SIDE FOR POLICY)*

*CHECK APPROPRIATE BOXES*

*"It is the student's responsibility to make any schedule changes needed as a result of this Matriculation/Transfer Evaluation regardless of approval or denial."*

MAJOR REQUESTED

[ ] [ ] [ ]

[ ] I AM A HIGH SCHOOL GRADUATE     [ ] I HAVE A GED

**SEE REVERSE SIDE FOR CURRICULUM CODES AND POLICY**

Student's Signature _____ Date _____

[ ] **REQUEST TO TRANSFER CREDIT**
*(SEE REVERSE SIDE FOR POLICY)*

[ ] RE-EVALUATE     [ ] FOR GRADUATION

## LIST COLLEGES BELOW ONLY IF YOU ARE REQUESTING TRANSFER CREDIT

| NAME OF COLLEGES, UNIVERSITIES ATTENDED LIST CLEP OR AP TAKEN | LOCATION | DATES OF ATTENDANCE FROM | TO | DEGREE RECEIVED |
|---|---|---|---|---|
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## ━━ DO NOT WRITE BELOW THIS LINE - ADMISSIONS OFFICE ONLY ━━

| UCC COURSE NUMBER | SCHOOL CODE | EARNED HRS | BEGIN DATE | END DATE | TERM APPLIED |
|---|---|---|---|---|---|
|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |
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|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |
|  |  | .0 |  |  |  |

COMMENTS:
_____
_____

[ ] School not accredited
[ ] No additional credits transferrable
[ ] Grade must be _____ or higher

[ ] Course not equivalent
[ ] Contact Department Head
[ ] Science/Computer courses must be 10 years or less

APPROVED _____ DENIED _____ ADVANCED STANDING CREDIT GRANTED _____

Admissions Administrator's Signature: _____ Date: _____

**TO MATRICULATE**
A cumulative grade point average of 2.0 is required.  Students who are not enrolled in a specific program are non-matriculated.  To apply for matriculation enter desired curriculum code in box (see codes at bottom).  Academic transcripts may be required for certain curriculums.

**TRANSFER CREDIT POLICY**
To receive transfer credit from other accredited colleges, CLEP (College Level Examination Program) or AP (Advance Placement), official transcripts must be on file in the Admissions Office. For many majors, high school transcripts, GED certificate or college transcripts may not be required, but the statement confirming high school graduation is required. All Allied Health, Nursing School and International Students must submit high school and college transcripts. Advanced Standing credit is granted for courses which correspond in subject matter to courses offered at Union County College. Only courses that apply to the major are transferred in. A student may transfer up to 32 credit hours to Union County College from another institution. Students who have previously been awarded a Bachelor's Degree may receive up to 40 transfer credit hours towards an unrelated Associate Degree Program. Students entering one of the cooperative nursing programs at Union County College may be granted up to 22 college credits of advanced standing toward the Associates Degree (MHBN may receive 32 effective Spring 2000). Nursing school courses completed prior to admission are evaluated by the nursing school. Courses with grades lower than "C" will not be accepted. Acceptable grade may vary per program requirement. Credit courses accepted from another institution will not be considered in computing the grade point average at Union County College. It is the student's responsibility to supply the college with the official transcripts of all previous college work and to request an evaluation.

(All Science and Computer Courses must be less than 10 years old from the acceptance and enrollment in program. (MHBN transfer requirements may differ).

**ASSOCIATES IN ARTS**
| | |
|---|---|
| ASLD | AMERICAN SIGN LANGUAGE/DEAF STUDIES |
| AUPD | AUDIO PRODUCTION |
| BIOL | BIOLOGY |
| BUCS | BUSINESS/COMPUTER INFORMATION SYSTEMS |
| BUPA | BUSINESS/PUBLIC ADMINISTRATION |
| BUSN | BUSINESS |
| CHEM | CHEMISTRY |
| COMA | COMMUNICATIONS |
| COMF | COMMUNICATIONS/FILM |
| COMM | COMMUNICATIONS/MULTIMEDIA |
| COMR | COMMUNICATIONS/RADIO |
| COMT | COMMUNICATIONS/TELEVISION |
| COPJ | COMMUNICATIONS/PRINT JOURNALISM |
| COPR | COMMUNICATIONS/PUBLIC RELATIONS |
| CRJU | CRIMINAL JUSTICE |
| FIAM | LIBERAL ARTS/FINE ARTS/MUSIC |
| FIAV | LIBERAL ARTS/FINE ARTS/VISUAL ARTS |
| FIDD | LIBERAL ARTS/FINE ARTS/DRAMA |
| GEAA | GERONTOLOGY |
| LAAS | LIBERAL ARTS/AMERICAN STUDIES |
| LAEC | LIBERAL ARTS/EARLY CHILDHOOD ELEMENTARY EDUCATION |
| LAED | LIBERAL ARTS/EDUCATION |
| LAGD | LIBERAL ARTS/FINE ARTS/GRAPHIC DESIGN |
| LAIL | LIBERAL ARTS/FINE ARTS/ILLUSTRATION |
| LAIS | LIBERAL ARTS/INTERNATIONAL STUDIES |
| LAPH | LIBERAL ARTS/FINE ARTS/PHOTOGRAPHY |
| LARP | LIBERAL ARTS/PSYCHOLOGY |
| LARS | LIBBERAL ARTS/SOCIOLOGY |
| LART | LIBERAL ARTS |
| LAUS | LIBERAL ARTS/URBAN STUDIES |

**ASSOCIATE IN SCIENCE**
| | |
|---|---|
| EHSD | EMERGENCY HEALTH SCIENCE |
| ENAR | ENGINEERING/ARCHITECTURE |
| ENCS | COMPUTER SCIENCE/ENGINEERING |
| ENES | ENGINEERING/ENVIRONMENTAL SCIENCE |
| ENGR | ENGINEERING |
| ENMT | ENGINEERING/MANAGEMENT |
| INST | INFORMATION SYSTEMS TECHNOLOGY |
| LASU | LIBERAL STUDIES/EXPLORING SCIENCE AND ARTS |
| SSDP | SOCIAL SERVICES |
| UPRT | PSYCHOSOCIAL REHAB & TREATMENT (WITH UMDNJ) |
| UREC | RESPIRATORY CARE (WITH UMDNJ) |

**Cooperative Programs in Professional Nursing**
| | |
|---|---|
| EGHN | TRINITAS SCHOOL OF NURSING |
| MHBN** | MUHLENBERG SCHOOL OF NURSING |
| MDMS** | MUHLENBERG DIAGNOSTIC MEDICAL SONOGRAPHY |
| MNMT** | MUHLENBERG NUCLEAR MEDICINE TECHNOLOGY |
| MRAT** | MUHLENBERG RADIATION THERAPY |
| MRAY** | MUHLENBERG AMPLIFIED RADIOGRAPHY PROGRAM |

**ASSOCIATE IN APPLIED SCIENCE**
| | |
|---|---|
| ACDP | ACCOUNTING |
| ADMS | ADMINISTRATIVE SUPPORT |
| AUTO | AUTOMOTIVE TECHNOLOGY |
| BSMD | SPORT MANAGEMENT |
| BUSM | BUSINESS MANAGEMENT |
| CIVT | CIVIL/CONSTRUCTION ENGINEERING TECHNOLOGY |
| CSDP | COMPUTER SCIENCE |
| EEET | ELECTRONICS/ELECTROMECHANICAL ENGINEERING TECH |
| FIRE | FIRE SCIENCE TECHNOLOGY |
| GDCC | GAME DESIGN CREATION |
| GDPD | GAME DESIGN DEVELOPMENT |
| HLPD | HELP DESK |
| HSDF | INTERPRETERS FOR THE DEAF |
| HSMD | HOSPITALITY MANAGEMENT |
| MARK | MARKETING |
| MECT | MECHANICAL ENGINEERING TECHNOLOGY |
| PHTA | PHYSICAL THERAPIST ASSISTANT |
| PLGL | PARALEGAL STUDIES |
| TECS | TECHNICAL STUDIES |
| UDHY | DENTAL HYGIENE (WITH UMDNJ) |

**CERTIFICATE PROGRAMS**
| | |
|---|---|
| ASLC | AMERICAN SIGN LANGUAGE/DEAF STUDIES |
| AUPC | AUDIO PRODUCTION |
| CRJC | CRIMINAL JUSTICE |
| EIPC | EDUCATIONAL INTERPRETING (ASL ENGLISH) |
| HSDC | INTERPRETERS FOR THE DEAF |
| ISLC | INTERPRETING SPOKEN LANGUAGES |
| MADC | MARKETING ADVERTISING DESIGN |
| OFPC | OFFICE PROFESSIONAL |
| PMDC | PARAMEDIC |
| UDEA | DENTAL ASSISTING (WITH UMDNJ) |

**CERTIFICATE OF ACHIEVEMENT**
| | |
|---|---|
| HLSC | HOMELAND SECURITY |
| PLGC | PARALEGAL STUDIES |

**DIPLOMA**
| | |
|---|---|
| PRNS | PRACTICAL NURSING |

**NON-DEGREE**
| | |
|---|---|
| NMAT | NON MATRICULATED (NO MAJOR DECLARED) |
| IELT | INTENSIVE ENGLISH FOR SPEAKERS OF OTHER LANG |

It is the policy of Union County College to comply with Federal and State Laws and Regulations prohibiting discrimination on the basis of race, color, religion, sex, national origin, age, disability or sexual orientation in all educational programs and activities.  High School Students must apply for the Bridge Program.